

## **Lakewood Civic Association, Incorporated (LCA) Privacy Policy, updated Dec 22, 2023**

Lakewood Civic Association, Incorporated (LCA) is an all-volunteer, non-profit corporation with the purpose “to solve community problems of common interest to the residents and property holders of the Lakewood subdivision in Baytown”.

### **Website:**

The website [Lakewoodcivic.org](http://Lakewoodcivic.org) is owned by the LCA.

Residents and owners of Lakewood may provide email addresses and associated names for the purpose of receiving announcements of interest to the Lakewood subdivision through [LCA\\_News@lakewoodcivic.org](mailto:LCA_News@lakewoodcivic.org). At any time, any subscriber can initiate an opt out and have the email and name immediately removed and deleted from the website announcement list.

Visitor initiated e-mail correspondence with the LCA through “Contacts” on the website is typically stored for 1-2 years. “Contacts” correspondence identified as going to another independent organization (e.g. Lakewood Pool) are routed directly to the receiving organization and LCA neither receives nor keeps this correspondence information.

No other visitor personal data is collected or stored by LCA from the website. No visitor or member personal data is shared with anyone outside the board of the LCA. The LCA website uses no cookies or tracking tools.

Only the LCA webmaster and certain LCA board officers have access to the list of emails for announcements on [LCA\\_News@lakewoodcivic.org](mailto:LCA_News@lakewoodcivic.org) or to the visitor “Contacts” correspondence directed to the LCA.

### **Outside the Website records:**

The LCA maintains a list of current and past paid members of the LCA.

### **Facebook**

LCA maintains a Facebook account: LakewoodCivicAssociationBaytownTX. This Facebook group is a public group and is available to the general public to view the posts. LCA monitors and keeps anonymous “follow” statistics but no private personal data. Refer to the Facebook privacy policy for the data that Facebook collects, keeps, and shares.